



City of Evanston Volunteer Program Terms and Conditions



Your acceptance of a volunteer assignment must carry with it your understanding that the assignment is offered pending final clearances and may be terminated at any time with or without cause, or changed at any time by the City of Evanston. By accepting a volunteer assignment, you also agree to the following Terms and Conditions:

1. I acknowledge and understand that volunteering during the COVID-19 outbreak may be dangerous and carries with it certain inherent risks to myself that cannot be eliminated regardless of the amount of care taken to avoid injuries or illness. These risks may include the exposure to a transmittable disease(s) that can result in serious injury or even death to me or members of my household. I understand, appreciate and agree to personally assume any and all liability and risks of volunteering with the City that may be dangerous and carry with it certain inherent risks. I affirm that I am at least eighteen (18) years of age, or have permission from a parent/guardian.
2. I understand and agree that the City of Evanston is relying on my promise to volunteer as scheduled and accordingly, I must be available for my particular assignment as scheduled. I shall attend any on-the-job-training sessions as requested or required by the City.
3. I understand that as a volunteer, I will receive no compensation or benefits for my services. I understand that I may be assigned to work cooperatively with paid employees of the City of Evanston.
4. While on assignment as a volunteer, I shall not engage in religious or political activities, or any unauthorized commercial activity. I shall abide by all other standards or conduct as outlined in policies established by the City of Evanston.
5. At all times that I volunteer, I hereby understand that I have no authority to incur obligations on behalf of the City of Evanston, and I do not exercise authority on behalf of the City. I shall not take any action during my volunteer activities that may be construed as exercising authority on behalf of the City of Evanston.
6. I understand that there may be media coverage of certain events at City of Evanston facilities and events. Should my likeness be photographed, taped or otherwise recorded by the City of Evanston or media, I irrevocably consent to the reproduction and use of such photography, tapes, or other recordings without compensation to me and hereby assign any rights I may have to the City.
7. I acknowledge that law enforcement agencies and private investigators will perform background checks on volunteer opportunities. I hereby consent to such inquiries and agree to comply with all security and access policies and practices with the City of Evanston. I understand that access credentials are the property of the City of Evanston and I will surrender them upon demand.
8. I agree to hold in confidence any information disclosed to me concerning the business activities of the City of Evanston, and any information relating to any confidential or proprietary data, and agree not to divulge such information to any person or persons unless I have received written authorization from the City of Evanston. I agree not to remove any documents or materials (whether computer-generated, hard copy, audio, or otherwise) from any of the offices or other locations in which the City of Evanston conducts business without prior written consent from the City Manger. I agree not to use any photographic or recording equipment, within any of the offices or other locations in which the City of Evanston conducts business, and I expressly agree that any such photographs or records, if made, may be retrieved without notice by the City of Evanston and/or enjoined from the use by the City of Evanston.
9. I hereby assign to the City of Evanston all right, title, and interest in and to any work product developed or created by me for the City of Evanston in connection with my services as a volunteer. I acknowledge that this assignment further extends to any and all profits derived from the sale, use or other application of any such work product or part thereof.
10. I hereby waive, release and discharge any and all claims for personal injury, death or property damage which I may have, or which may hereafter accrue to me, as a result of my participation in the volunteer assignments. I agree to indemnify and to hold harmless the City, and its officers, employees, attorneys, and agents from any loss, liability, damage, cost, or expense which they may incur as the result of my death, injury, or property damage that I sustain while participating in the volunteer assignments.

This release is intended to discharge in advance the City of Evanston, its officers, employees, attorneys, and agents from any and all liability arising out of or connected in any way with my participation in the volunteer assignments, even though that liability may arise out of negligence or carelessness on the part of the persons or entities mentioned above. I further agree that this waiver, release and assumption of risk is binding upon my heirs and assigns.

I FURTHER AGREE that if any claim or suit is pursued by me or on my behalf as a result of injuries from the volunteer activities that I participate in, against the City of Evanston, and its officers, employees, attorneys, and agents, I will Indemnify and Hold Harmless these parties from all judgments, payments, damages and claims, including all costs, expenses and attorneys' fees incurred by these parties in defending against such claim.

I HAVE CAREFULLY READ THESE TERMS AND CONDITIONS AND FULLY UNDERSTAND THE CONTENTS. I AM AWARE THAT THIS IS A RELEASE OF LIABILITY, AND A CONTRACT BETWEEN THE CITY OF EVANSTON AND ME, AND I SIGN IT OF MY FREE WILL.

Volunteer Signature or Parent/Guardian

Date

Print Name



City of Evanston Zombie Scramble 2023



Zombie Volunteer Code of Conduct

The City of Evanston's Zombie Scramble's goal is to provide entertainment to guests of all appropriate ages in a fun and safe environment. The following guidelines and rules are to help ensure our goal.

Behavior: All actors are expected to demonstrate positive behavior during the Zombie Scramble. Unruly, disruptive or offensive behavior, towards participants or fellow actors will not be tolerated. Violations may cause for ejection of the activity.

Dress Code: Proper attire must be worn at all times, including shirts and appropriate footwear. Clothing with rude, vulgar or offensive language or graphics is not permitted at any time. We ask that all actors please dress in black clothes that could possibly be damaged. Please dress prepared for cold weather and working outdoors.

Personal Conduct: Cell phones should be put on silent and used minimally. Inappropriate language, conversations and vulgar suggestions will not be tolerated.

Drugs & Weapons: Possessing or being under the influence of any alcoholic beverages or illegal drugs will not be tolerated and is cause for immediate ejection. Any firearm, knife or any weapon of any kind will also be cause for immediate ejection.

Actor Conduct:

- **Haunting Tactics:** NO purposely touching (other than to grab flags) or stalking of participants. If any participant is too scared and asks for you to stop, you must respect their wishes.
- **Area Assignment:** Actors will be assigned to areas for the duration of the event. Actors will remain within their area limits until all participants have passed. Minimum spots for each area must be filled before we place actors in other areas.
- **Attendance:** All actors should arrive at 3:00pm for preparation, area assignments and orientation. You must check in and check out in order to receive the \$25 stipend.

Haunt policy compliance: Guest safety is our top priority. In addition to this Code of Conduct, actors are required to comply with all local, state and federal laws as well as individual haunt policies, rules and instructions posted or otherwise listed.

Print Name: _____

Volunteer Signature: _____ **Date:** _____

Guardian Signature: _____ **Date:** _____

(Guardian signature needed if participant is 18 years of age or younger)